

Introduction

Red7Marine holds the importance of health and safety of all employees as a priority, in-particular for this policy the self-monitoring of hours worked on site prior to driving home on journeys in excess of 2 hours, or if a site visit has taken place in a location 5 hours or more away with a return journey of 5 hours or more.

Policy Statement:

All individuals working on site for a full day exceeding 12 hours that are further than a 2 hour journey away from their home at the end of the working week are where possible to stay in their site accommodation that night or if not possible utilise the Travelodge/Premier Inn account cards.

The same applies for those that are visiting a location more than 5 hours away and their visit exceeds 4 hours, it is advised that the Travelodge/Premier Inn account cards are utilised.

The hotel account cards are available to all employees, and if they do not hold one personally, they are to request one from their line manager.

If a hotel is not available for whatever reason the following measures are to be employed where feasibly possible:

- consider using public transport or taxis before your journey rather than driving;
- exercise briefly before your journey (if driving);
- share driving if possible;
- drive carefully and defensively;
- do not hurry (speed) and adhere to speed limits on all legs of your journey;
- stop if you feel sleepy and take a short nap if it is safe to do so;
- make occasional use of caffeine or 'energy' drinks.

All line managers are to ensure that this policy is briefed and understood by their reports.

Summary:

Red7Marine has deemed that because tiredness and fatigue on the roads is one of the major causes of serious injury and fatalities the Company has a duty of care to ensure that all employees follow this policy, and the hotel account cards are put in place to be used by employees when alternative accommodation has not been booked prior.

A handwritten signature in black ink, appearing to read "Kristen Branford".

Kristen Branford
Managing Director

Date: 20231208

(to be reviewed within 12 months of date signed)